



Wedding Music Form

2392 OCEAN AVE RONKONKOMA NY 11779 • WWW.AFTERHOURSSENT.COM SALES@AFTERHOURSSENT.COM
OPEN 11AM-11PM DAILY • SUFFOLK: 631-736-2921 • NASSAU: 516-381-0904 • FAX: 631-206-9144

ALL PHOTOS, SONG LIST, ARTWORK, PROOFS, & BRIDAL LINE UP FORMS MUST BE SENT IN 2 MONTHS
PRIOR TO YOUR EVENT, OR YOU WILL BE SUBJECT TO A \$200.00 LATE CHARGE - No Exceptions!
\$100. CHARGE FOR ANY MUSIC SONG CHANGES THE WEEK OF YOUR EVENT- - No Exceptions!

WEDDING DATE: _____

BRIDE & GROOM'S FIRST NAME: _____

CLIENT INFORMATION

BRIDE'S NAME: _____

GROOM'S NAME: _____

BRIDE'S NUMBER: _____ - _____ - _____

GROOM'S NUMBER: _____ - _____ - _____

PLEASE PROVIDE TWO EMAILS

EMAIL: _____

EMAIL: _____

WEDDING INFORMATION

DATE: _____

VENUE: _____

LOCATION: _____

PHONE NUMBER: _____ - _____ - _____

VENUE CONTACT PERSON: _____

NUMBER OF GUESTS: _____

CEREMONY YES NO

TIME _____ TO _____

ROOM _____

COCKTAIL HR. YES NO

TIME _____ TO _____

ROOM _____

RECEPTION YES NO

TIME _____ TO _____

ROOM _____

AFTER PARTY YES NO

TIME _____ TO _____

ROOM _____

VENDOR(S) INFORMATION

NAME OF VIDEO COMPANY: _____

NAME OF YOUR VIDEOGRAPHER: _____

NAME OF PHOTOGRAPHY COMPANY: _____

NAME OF YOUR PHOTOGRAPHER: _____

NAME OF MAITRE D: _____

NAME OF WEDDING PLANNER: _____

NAME OF OFFICIANT PERFORMING CEREMONY: _____

SEE NEXT PAGE FOR OUR HELPFUL PRE-WEDDING REMINDERS >>>>>

HELPFUL REMINDERS PRIOR TO YOUR SPECIAL EVENT

- Please make sure to fill out the provided forms in its entirety in provided PDFs. We ask that you do not use your own forms or documents only use provided forms. Do not send us excel files, screen shots or any other forms. When you make a list of the cocktail music selections that you would like to hear at your event, please do so in a word document and send along with your other forms at the same time.
- Please fill out all song documents in **black pen only** and send in to our office 3 months prior to party date by fax or email. You may send any flash drives, or photos to the email address on the first page with your name and party date on everything.
- **Please be sure to put tracking on the package and no signature required upon delivery.**
- When contacting our office, whether it is via phone or email, please be sure to provide the PARTY NAME and EVENT DATE in order for us to assist you promptly. For email, put the PARTY NAME and EVENT DATE in the subject line.
- We will email you all song documents needed for your event. You must fill out all song documents, gather photos, pick your proofs and return all required materials to our office THREE MONTHS prior to party date, by email or fax. You may send any USB drives, song links, MP3s. Only send YouTube links; do not send Spotify files or links. **There will be a \$200 late charge if you fail to do so that will be added to your contract.**
- **No appointment is required before your event.** Please call us to set up a phone meeting to go over the details of your event one month before. If an appointment is set up, and **you cancel or are a no-show**, there will be a **\$100 charge added to your contract.** You must then call to reschedule or finalize details over the phone.
- Let our office know ONE MONTH PRIOR if we need to send your venue our insurance certificate.
- Please let us know if meal arrangements have been made for our DJs, MCs, musicians, and staff. Please contact our office to find out how many staff members will be needed for your event.
- Please provide us with a phone number and email address of your wedding planner or catering hall contact ASAP.
- When making your seating plans, please make sure you put the older guests away from the DJ and put all younger people near us.
- Tell catering hall they need not set up a stage for us.
- Notify us if you have a guest vocalist or musician that would like to perform with us ASAP. They will need to supply MP3 audio file if singing with our DJ. If they are playing an instrument, they will need to supply and bring their own gear and equipment. Please have them contact us directly 2 months before your event.
- If you supply your own handouts, please be sure to open all the packages and take them out of their own boxes and drop off at your catering hall.
- There will be a \$50.00 charge per song for our string musicians to learn for your ceremony or cocktail if not on our master song list.
- Our Snack Truck comes with our own 9x12 bags with our name on it. If you, the client, wishes to purchase custom 9x12 bags you're your name and event date, please let us know ASAP and we can order them for an additional fee. You can get them on your own and drop them off at our office 1 MONTH BEFORE THE EVENT or give them to us the night of your event.
- Any special song or karaoke song must be provided to use by any vocalist or musician that is performing at your event 1 month prior.

DO NOT SEND THIS PAGE BACK TO OUR OFFICE.

MUSIC GUIDE FOR FORMALITIES AND SONG CHOICES

Feel free to use ANY song that you want. Music selections may come from your iTunes playlists, iPods, MP3s, or any other music collections you may have. Please no Spotify files or links.

Please be sure to email us any song files, MP3s, or YouTube video links of the songs that you wish to use for your special event. Include your name and event date in the subject line in order for us to assist you better.

CEREMONY

If we are providing music for your ceremony, other than live musicians, fill out our Ceremony Form with all of your musical choices. Please include song titles and artists and band names along with the You Tube video link f your desired songs.

COCKTAIL HOUR

Please provide us with a list of songs and artists/bands that you would like played and we will make an iPod file to play in our music systems throughout the cocktail hour.

RECEPTION

For your parent/bridal party introductions, please pick three (3) songs (1 for parents, 1 for Bridal Party, and 1 for Bride & Groom). Be sure to use any songs that are HIGH-ENERGY, UPBEAT, and in the realm of RADIO TOP 40s HITS, ROCK, or HOUSE/CLUB music.

For the First Dance, Cake Cutting, Parent Dances, and the Last Song of party, choose any song that you want that fits the style of your event. These songs can be from any genre of music that you like.

See below for an example of the order of events for your special day. You are not obligated to do all of the formalities listed on our Bridal Protocol form. You may change the order or eliminate any of the formalities that do not fit your preference or do not apply to you.

- **INTRODUCTIONS INTO BALLROOM**
- **FIRST DANCE**
- **BLESSING & TOASTS / SPEECHES (OPTIONAL)**
- **LONG DANCE SET**
- **FOOD COURSE**
- **DANCE SET**
- **CAKE CUTTING**
- **PARENT DANCES**
- **BOUQUET / GARTER (OPTIONAL)**
- **CENTERPIECE GIVEAWAY (OPTIONAL)**
- **DANCE SET UNTIL END OF EVENT**

DO NOT SEND THIS PAGE BACK TO OUR OFFICE.

CEREMONY MUSIC PROGRAM

WEDDING DATE: _____

BRIDE & GROOM'S FIRST NAME: _____

LOCATION OF CEREMONY: _____

CHURCH / TEMPLE OR CEREMONY VENUE PHONE NUMBER: (IF APPLICABLE): _____

HELPFUL TIP: FEEL FREE TO USE ANY SONGS THAT FIT YOUR STYLE. EMAIL MP3 AUDIO SONG FILES AND/OR YOUTUBE LINK FOR ALL CEREMONY SONGS. PROVIDE SONG TITLE AND ARTIST FOR ALL SONGS

PROCESSIONAL

SONG: _____

ARTIST: _____

BRIDES ENTRANCE

SONG: _____

ARTIST: _____

CANDLE LIGHTING, SAND CEREMONY, OR ROSE SONG YES

NO

SONG: _____

ARTIST: _____

BREAKING OF GLASS (JEWISH CEREMONY ONLY) YES

NO

SIMAN TOV SONG WILL BE USED

RECESSIONAL FOR BRIDE & GROOM:

SONG: _____

ARTIST: _____

DOES OFFICIANT REQUIRE A SOUND SYSTEM? YES

NO

• \$100.00 CHARGE TO SUPPLY MIC AND SOUND SYSTEM FOR OFFICIANT
(ASK YOUR CATERING HALL OR OFFICIANT IF THEY SUPPLY ONE)

• THERE WILL BE A \$50.00 CHARGE PER SONG FOR STRINGS TO LEARN IF NOT ON OUR SONG LIST

AFTER HOURS WILL SUPPLY THE FOLLOWING: (PLEASE CHECK ONE)

IPOD

STRINGS

STEEL DRUMMER

KEYBOARDIST

VOCALIST

OTHER: _____

NAME OF OFFICIANT PERFORMING CEREMONY: _____



BRIDAL LINE UP FORM

WEDDING DATE: _____ VENUE NAME: _____ BRIDE & GROOM'S FIRST NAMES: _____

INTRODUCTION TO PARENTS SONG: _____ ARTIST: _____

INTRODUCTION TO BRIDAL PARTY SONG: _____ ARTIST: _____

USE FIRST NAMES ONLY!

GRANDPARENTS OF THE BRIDE: _____

GRANDPARENTS OF THE GROOM: _____

PARENTS OF THE BRIDE: _____

PARENTS OF THE GROOM: _____

BRIDESMAIDS

FIRST NAMES ONLY

USHERS

NAME: _____

ESCORTED BY (NAME): _____

NAME: _____

ESCORTED BY (NAME): _____

NAME: _____

ESCORTED BY (NAME): _____

NAME: _____

ESCORTED BY (NAME): _____

NAME: _____

ESCORTED BY (NAME): _____

NAME: _____

ESCORTED BY (NAME): _____

NAME: _____

ESCORTED BY (NAME): _____

NAME: _____

ESCORTED BY (NAME): _____

FLOWER GIRL: _____

RING BEARER: _____

MAID/ MATRON OF HONOR (CIRCLE ONE): _____

BEST MAN: _____

INTRODUCTION OF BRIDE & GROOM

SONG _____ ARTIST: _____

BRIDE AND GROOM TO BE ANNOUNCED AS:

FIRST DANCE

SONG _____ ARTIST: _____

DO YOU WANT GUESTS CALLED OUT DURING THE FIRST DANCE? YES NO

BLESSING / PRAYER GIVEN BY: _____

TOAST/ SPEECH GIVEN BY: _____

CAKE CUTTING CEREMONY YES NO SONG: _____ ARTIST: _____

FATHER DAUGHTER DANCE YES NO SONG: _____ ARTIST: _____

GROOM AND MOM DANCE YES NO SONG: _____ ARTIST: _____

BOUQUET TOSS YES NO

GARTER REMOVAL & TOSS YES NO

GIVE AWAY CENTERPIECES? YES NO

JUST ANNOUNCE OR PLAY A GAME? (CIRCLE ONE)

LAST SONG OF THE EVENING SONG: _____ ARTIST: _____

DANCE/ MUSIC GENRE CHOICES

WEDDING DATE: _____ VENUE NAME: _____

BRIDE & GROOM'S FIRST NAMES: _____

LINE DANCES

- | | | | |
|--------------------------------------|---|---|--|
| <input type="checkbox"/> HOKEY POKEY | <input type="checkbox"/> HANDS UP | <input type="checkbox"/> CHA CHA SLIDE | <input type="checkbox"/> CUPID SHUFFLE |
| <input type="checkbox"/> DOLLAR WINE | <input type="checkbox"/> COTTON EYED JO | <input type="checkbox"/> ELECTRIC SLIDE | <input type="checkbox"/> MISSISSIPPI SLIDE |
| <input type="checkbox"/> CHICKEN | <input type="checkbox"/> Y.M.C.A. | <input type="checkbox"/> CONGA-LINE | <input type="checkbox"/> WHOBBLE |
| <input type="checkbox"/> LIMBO | <input type="checkbox"/> MACARENA | <input type="checkbox"/> JUMP ON IT | |

ETHNIC MUSIC

- | | | | |
|----------------------------------|--------------------------------|---------------------------------|--------------------------------|
| <input type="checkbox"/> ITALIAN | <input type="checkbox"/> IRISH | <input type="checkbox"/> POLISH | <input type="checkbox"/> GREEK |
| <input type="checkbox"/> JEWISH | <input type="checkbox"/> LATIN | | |

MUSICAL STYLES

- | | | | |
|----------------------------------|-----------------------------------|----------------------------------|------------------------------------|
| <input type="checkbox"/> CHA CHA | <input type="checkbox"/> FOX TROT | <input type="checkbox"/> LINDIES | <input type="checkbox"/> WALTZ |
| <input type="checkbox"/> POLKA | <input type="checkbox"/> MERENGUE | <input type="checkbox"/> SOCA | <input type="checkbox"/> REGGAETON |
| <input type="checkbox"/> RHUMBA | <input type="checkbox"/> MAMBO | <input type="checkbox"/> SALSA | <input type="checkbox"/> BACHATA |

MUSICAL ERAS

- | | | | |
|--|---|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> 40'S BIG BAND | <input type="checkbox"/> 80'S DANCE MUSIC | <input type="checkbox"/> CLASSIC ROCK | <input type="checkbox"/> REGGETON |
| <input type="checkbox"/> PUNK | <input type="checkbox"/> EDM | <input type="checkbox"/> 50'S DOO WOP | <input type="checkbox"/> 90'S DANCE |
| <input type="checkbox"/> TECHNO | <input type="checkbox"/> HIP HOP | <input type="checkbox"/> ROCK | <input type="checkbox"/> HOUSE |
| <input type="checkbox"/> 60'S | <input type="checkbox"/> MOTOWN | <input type="checkbox"/> COUNTRY | <input type="checkbox"/> REGGAE |
| <input type="checkbox"/> FREESTYLE | <input type="checkbox"/> TOP 40 | <input type="checkbox"/> 70'S DISCO | <input type="checkbox"/> CLUB |
| <input type="checkbox"/> RAP | <input type="checkbox"/> SKA | <input type="checkbox"/> SOCA | <input type="checkbox"/> THROWBACKS |

PLEASE PLACE A CHECK NEXT TO THE RADIO STATIONS THAT YOU LISTEN TO:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Z-100 (TOP 40) | <input type="checkbox"/> WPJI 95.5 (80'S-NOW) | <input type="checkbox"/> 107.3 (COUNTRY) | <input type="checkbox"/> WBAB 102.3 (ROCK) |
| <input type="checkbox"/> 92.3 (NOW) | <input type="checkbox"/> WBLI 106.1 (TOP 40) | <input type="checkbox"/> WLIR 92.7 (NEW) | <input type="checkbox"/> 105.1 (JAMMIN 105) |
| <input type="checkbox"/> K-JOY 97.3 (EASY LISTENING) | <input type="checkbox"/> 97.1 (HOT 97) | <input type="checkbox"/> 106.7 WLTW (LITE) | <input type="checkbox"/> CBS-FM 101.3 (OLDIES) |
| <input type="checkbox"/> Q104.3 (CLASSIC ROCK) | <input type="checkbox"/> WKTU 103.5 (TOP 40/CLUB) | <input type="checkbox"/> PARTY 105.3 (CLUB/HOUSE) | |

SATELLITE RADIO STATIONS:

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> 8- 80'S POP HITS | <input type="checkbox"/> 30- POP HITS OF 2000 | <input type="checkbox"/> 49 -70'S & 80'S ROCK | <input type="checkbox"/> 67 -HIP HOP HITS |
| <input type="checkbox"/> 9- 90'S POP HITS | <input type="checkbox"/> 81-BPM DANCE HITS | <input type="checkbox"/> 38 -BONEYARD ROCK | <input type="checkbox"/> 16 - COUNTRY HITS |
| <input type="checkbox"/> 20- TODAY'S HITS | <input type="checkbox"/> 39- 80'S HAIR BANDS | <input type="checkbox"/> 34 -LITHIUM GRUNGE | <input type="checkbox"/> 83 - CLASSIC DISCO |
| <input type="checkbox"/> 16- THE BLEND | <input type="checkbox"/> 46- 60'S & 70'S ROCK | <input type="checkbox"/> 64 -OLD SKOOL R&B | <input type="checkbox"/> 10 -THE PULSE |

VIDEO MONTAGE

WEDDING DATE: _____ VENUE NAME: _____ BRIDE & GROOM'S FIRST NAMES: _____

****ONLY FILL OUT THIS FORM IF YOU HAVE THE VIDEO MONTAGE AND TV SCREEN PACKAGE ON YOUR CONTRACT. PLEASE DOUBLE CHECK YOUR DJ CONTRACT IF NOT SURE.****

ARE WE PROVIDING VIDEO MONTAGE AND TV SCREEN PACKAGE? YES NO

(IF YES, FILL OUT THE FORM BELOW)

PHOTO INSTRUCTIONS FOR YOUR DVD MONTAGE

BRIDE'S NAME: _____ GROOM'S NAME: _____

DATE: _____

- SELECT ORIGINAL PICTURES OR DIGITAL FILE PICTURES ON YOUR COMPUTER. START WITH BABY
- PHOTOS OF THE BRIDE GROWING UP, FOLLOWED BY THE GROOM, AND THEN PICTURES OF BOTH OF YOU
- DATING, RIGHT THROUGH THE ENGAGEMENT.
- NUMBER THE PHOTOS 1-50 ON THE BACK RIGHT HAND CORNER IN PEN.
- PICK 3 SONGS FOR THE GROWING UP PICTURES AND DATING PICTURES. PLEASE GIVE US THE SONG TITLE AND ARTIST.

FOR BRIDE

SONG _____ ARTIST: _____

FOR GROOM

SONG _____ ARTIST: _____

BRIDE & GROOM DATING

SONG _____ ARTIST: _____

FOR THE PARENT DANCE CHAPTERS:

- 10 PHOTOS OF BRIDE AND FATHER ALONE AND 10 PHOTOS FOR GROOM AND MOTHER ALONE. NUMBER PHOTOS IN ORDER.
- THERE SHOULD BE A TOTAL OF 70 PICTURES FOR THE MONTAGE. (DO NOT USE MARKER ON PHOTOS. USE BLACK PEN ONLY!)
- ARRANGE DIGITAL PICTURES OR SCAN THEM ON YOUR COMPUTER, THEN NUMBER THEM IN ORDER ON YOUR OWN AND PUT IN FOLDERS. YOU MAY SEND IN TO US ON A FLASH DRIVE.
- THERE WILL BE A CHARGE OF \$2.00 PER EXTRA PHOTO ONCE YOU HAVE GONE OVER THE LIMIT.

PLEASE SEND PHOTOS OR FLASH DRIVE TO:

AFTER HOURS MUSIC

2392 OCEAN AVE.

RONKONKOMA, N.Y. 11779

- BE SURE TO PUT YOUR NAME AND PARTY DATE ON EVERYTHING. GO TO POST OFFICE AND SEND OUT WITH TRACKING. PLEASE BE SURE TO PUT ON IT NO SIGNATURE REQUIRED SO WE DON'T HAVE TO SIGN FOR IT.
- IF YOU ARE GOOD WITH A COMPUTER, PUT ALL FILES IN A FOLDER WITH THE SONGS AND A WORD DOCUMENT TELLING US THE SONG ORDER, ETC.
- GO TO WWW.WETRANSFER.COM AND UPLOAD THE PICTURES AND MP3 FILES AND SEND TO: SALES@AFTERHOURSSENT.COM BE SURE TO PUT YOUR NAME AND EVENT DATE AND PHONE NUMBER IN THE EMAIL. THIS IS A FREE SERVICE AND A FASTER WAY TO SEND OVER THE PICTURES AND SONGS.